



Renewing Your ICF Credential

- *Every [Advanced SeattleCoach Cohort](#) is designed with these renewal requirements in mind.*
- *And you can fulfill the 3-hour Ethics requirement for both options via [this free ethics review course](#).*

Once you've earned your ACC, you have two options as you continue to accumulate hours with coachees. The expectation is that you keep adding to your cumulative coaching log (even though you don't have to submit your log, the ICF does periodic audits).

1. **The first option** is to simply [renew your credential](#) (every three years). Continued professional development is part of the deal, so every three years, the ICF will ask you to complete forty additional CCEUs ("continuing coach education units/hours"). This can include additional mentor coaching., it's easiest to document them under your profile on the ICF website:
 - a. Log in
 - b. Click on your name (in the upper right corner) then on the next screen
 - c. Under "Profile" on the left side of the screen, scroll down and click on "edit profile"
 - d. Then scroll down to where you see "Credential Renewal Application" and click on it
 - e. Then to add documentation, click on the "Continuing Coach Education Hours"
 - f. You'll see a full list of your renewal/CCEU requirements and guidelines, scroll down until you see
 - g. "Enter Training Hours" then click to add your training hours
 - h. The system will record your entries, and once you've entered all of the requirements, you will hit the "Submit Application" tab
 - i. This system is designed to help you keep track of your documents and to make the application process a little easier. Even so, **please** keep hard copies of all certificates.
2. **The second option** is to **within three years** [move to the PCC Level](#) (on this page, choose "PCC ACSTH Path"). This means that you've reached 500 hours (440 paid) with coachees since the start of your coach training. In addition, this option requires that you complete more hours of coach-specific training. Module I and Module II together add up to 75 hours. Coaching for Leaders results in 44 hours. For the PCC level, you'll need additional hours of coach-specific training/continuing education for a total of 125 hours.
 - a. Ten new hours of [mentor coaching with a PCC or MCC Coach](#).
 - b. The (free) **3-hour ICF [ethics review course](#)**.
 - c. Thirty more **hours focused on the Core Competencies**.
 - d. And up to **20 hours** of other things, like, **resource development** (like learning to use a new assessment, developing your brand, your biz and your personal visibility).

Again, you will want to keep your credentialing status and links current both on the [Credentialed Coach Finder](#) page and on our own [SeattleCoach Network](#) page. Each month thousands of individual and business consumers come to both places to find coaches that are best suited to them. TTJT

